

KNOX BOROUGH REGULAR MEETING
November 2, 2015
7:30 PM
MUNICIPAL BUILDING

MEMBERS PRESENT: Jack Bish, Jr., Rich Cochran, Thomas Goble, Carl Salser, Michael Leahy, Linda Runyan, & William "Bill" Henry III

MEMBERS ABSENT:

OTHERS PRESENT: Mayor Frank Agnello, Secretary/Treasurer Sharon Heeter, EADS Engineer Marty English, Knox Borough Police Chief Jason Bowen, Maintenance Supervisor Jeff "Woody" McCleary,, Knox Borough Solicitor John Marshall, Clarion News Reporter Keaton MacBeth, Beaver Township Residents Joel Kerle, Mr. and Mrs. Henry Burkhart, Angela Rhoades, Engineer Greg Clark, and Knox Resident Kelly Hoffman

KNOX BOROUGH COUNCIL MEETING was called to order at 7:30 pm by President Jack Bish, Jr.

MINUTES of the October 5, 2015 regular council meeting were reviewed and approved with a motion made by Rich Cochran and seconded by Carl Salser. All were in favor. MC

VISITORS: Joel Kerle stated he was there to observe only. Henry Burkhart stated he was there to discuss a water and sewer tap for new house he built. Rich Cochran stated that they would discuss taps under sewer on the agenda.

AMBULANCE/FIRE – William "Bill" Henry Chairman – No report.

BUILDING/MAINTENANCE: Michael Leahy Chairman – No report.

BUDGET/FINANCE: Tom Goble Chairman – Tom Goble made a motion to approve the September 2015 treasurer's report and Linda Runyan seconded the motion. All were in favor. MC

Tom Goble made the motion to advertise the 2016 budgets as presented and Carl Salser seconded. All were in favor. MC

Tom informed Council that Knox has requested \$311,447.55 from the PennVest Grant and \$23,322.29 from the Beaver Township Sewer Authority for work that has been paid out to date.

COMMUNITY PLANNING: Linda Runyan Chairman

Knox Borough's Holiday Kickoff is scheduled for November 20th at 6 pm at the Keystone SMILES Main Street Park. The Knox Borough Police will be helping Santa arrive in town with treats for the children.

The Horsethief Committee books are ready to be audited.

There was no report from the Farmer's Market Committee.

Linda Runyan also reminded residents of the Once upon a Christmas event being held on November 20th, 21st, and 22nd throughout the Knox area.

LIBRARY: Tom Goble Chairman – No report.

ORDINANCE: Bill Henry Chairman – Bill Henry made the motion to adopt Ordinance 1-2015 setting the Real Estate Tax for 2016 and Carl Salser seconded the motion. All were in favor. MC.

PERSONNEL: Michael Leahy Chairman – Council reviewed the Maintenance logs.

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At this time, Michael Leahy asked for an executive session to discuss a personnel issue. Upon returning, Solicitor John Marshall informed the public that Council discussed two issues and that they would take issues and the other issue could involve potential litigation and no action will be taken on that content.

Michael Leahy made the motion to offer Thomas Reisinger the position of 3rd Maintenance worker for Linda Runyan seconded. All were in favor. MC

POLICE: Carl Salser Chairman – The Police Committee met on October 22nd at 6:30 pm to discuss: the front of the Bakery; installation of a motion light or a dusk to dawn light at the water plant garage; and camera system in the Borough building and water plant garage.

The Committee discussed various solutions to the parking situation that include:

1. Establishing a handicap space in front of the Bakery.
2. Establishing several 10 minute loading/unloading parking spots throughout the town.
3. Giving each business so many parking spaces.

Michael Leahy suggested #2 is the option he feels would work best. He would like to explore the possibilities with the owners and bring suggestions back to Council on how many and where to place the loading and unloading spaces. Tom Goble suggested some kind of signage in front of the Post Office while they are looking at making changes.

The Committee suggested the installation of a dusk to dawn light be placed to cover the entrance door to the water plant as well as the area where the police would park their own vehicles.

Also the Police Committee recommended moving forward with the surveillance project at the borough garage if feasible as soon as possible.

Chief Bowen added that he would like to thank the Knox Masons and the Knox Fire Company for all the traffic during the Halloween "Trick or Treat" hours.

SEWAGE: Rich Cochran Chairman – Rich Cochran started with a request from Henry Burkhardt for a property 02-030-169-001. Rich told Henry the letter that was sent to him dated August 4, 2015 (copy attached). Knox Borough required completed before the newest house or any future structures could be connected to the sewer system.

Henry Burkhardt stated that the stipulations set were for a major subdivision for which he is no longer pursuing. He said this is the last house he will be building on Heeter Road. Burkhardt said he is doing a single lot subdivision and no longer needs to follow this plan. He said a single lot subdivision would only require a four inch lateral connection.

Burkhardt did not feel he should have to correct the lateral for other home (now owned by Greg Wenner) who is no longer the property owner. Jack Bish says it is Burkhardt's responsibility to disconnect the Wenner home from the neighboring lateral formerly owned by Wade Meier and install the sewer lines correctly because there was a mistake made saying Burkhardt was allowed to tap into the Meier lateral so Burkhardt could get the two homes disconnected. Burkhardt was to disconnect the Wenner house lateral from the Meier lateral and install an 8" pipe connecting the two manholes.

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Burkhart proposed an alternate solution which included installing 4" sewer pipes from the houses down to his manhole at the end of Beaver Street.

Before Council could agree to his solution, they tabled any decision until their Solicitor John Marshall has the opportunity to evaluate the regulations and agreements between Knox Borough and Beaver Township and develop a written agreement between all parties if Mr. Marshall feels it would be in compliance. Council may advertise the November 16th work session as a special council meeting if Mr. Marshall provides an agreement for solving the matter.

Council reviewed September and October sewer flows.

There was no update on the Amendment to the Beaver Township Industrial Park Water and Sewer Agreement between the Clarion County Economic Development Corporation, Beaver Township Sewer Authority, and Knox Borough at this time.

Council reviewed the Quarterly Report sent to DEP.

Rich Cochran made the motion to pay Global Heavy's Contract 2015-1 request for \$423,945.00 and Tom Goble seconded. All were in favor. MC

Rich Cochran made the motion to pay Wagner Electric's Contract 2015-2 request for \$4,668.30 and Tom Goble seconded. All were in favor. MC

Rich Cochran made the motion to pay DASCO's Contract 2015-3 request for \$26,781.03 and Tom Goble seconded. All were in favor. MC

STREET: Carl Salser Chairman –The Street Committee met at 7 pm on October 22nd. Linda Runyan, Bill Henry, Carl Salser, and Woody McCleary were present. The main topic was submitting an application for County Liquid Fuels Money to aid the Borough with a street paving project. Three projects were considered:

1. Topping Huston Avenue and a portion of Rossman Alley between Pope Town and Miller Street (Route 338)
2. Paving Woodland Avenue from Clover avenue to an area new Linda Weilacher's home
3. Paving North Main Street from the intersection of Route 208 to the Knox Public Library.

Woody McCleary and Carl Salser met with Jim Schepis (Municipal Services Specialist with PennDOT) to evaluate these projects. With the help of Jim and Sharon, we submitted two requests: one for project #1 and one for project #3.

WATER: Rich Cochran Chairman – No report.

MAYOR'S REPORT: Mayor Agnello's business of the month is State Street Studios at 605 West State Street, Knox, PA. The home of this business is a historic structure and most folks would remember the location as the former home of Henry and Cookie Slicker. These days the home is owned by Ron and Cindy Conner and their daughter Erica is operating the State Street Studios from this location.

State Street Studios is a photography business that specializes in anything and everything related to photography and video productions. Erica has been in the photography business for 10 years doing everything from portraits, baby pictures, wedding, reunions, engagements, business shots, business cards, photo booth setup, and the list goes on and on. The Studio's phone number is (814) 797-2013 and their website is ericanconner.com.

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The Conner family came here from the Midwest. We are happy the Conner Family decided to make
They are nice people with family relations in the area, it is one of the reasons they moved here. Know
the Conner family to Knox and hope all works out well for the family.

NEW BUSINESS:

Free methamphetamine training is being held at the SMI building in Strattanville on November 4th at
professional and 6 pm – 8 pm for the public. Registration forms are available at the Police departmer

Keystone Coats for Kids are collecting donations to purchase coats for children in need. If you wish
checks at Farmers National Bank or Knox Auto Supply.

PAYMENT OF BILLS: Rich Cochran made the motion to pay the bills as presented and Tom Goble
favor. MC

Before closing the meeting, Knox Resident Kelly Hoffman showed pictures to Council of his neighbo
close to the corner of main road. This blocks the vision for vehicles trying to cross the street. He ask
inform the neighbors not to park there or have Maintenance post a sign stating NO Parking from here
stated they would have the Police look into the problem.

ADJOURNMENT: Rich Cochran made the motion to adjourn and Carl Salser seconded. All were in



Sharon K. Heeter, Secretary/Treasurer