

KNOX BOROUGH COUNCIL MEETING AGENDA

April 4, 2022

1. MINUTES of the March 7, 2022 regular meeting – **Action needed – Motion to approve the minutes**
2. VISITORS WELCOME/15 Minute public comment period on agenda items:
3. AMBULANCE/FIRE: Bud Price – Chairperson
4. BUILDING/MAINTENANCE: Grace Minnick - Chairperson
5. BUDGET/FINANCE: Melissa Pierce – Chairperson – February 2022 treasurer’s and financial report – **Action needed – Motion to approve the financials as presented**
6. COMMUNITY PLANNING: Linda Runyan – Chairperson
 - A. Horsethief Committee 2021 audit and 2022 tentative schedule
 - B. Knox Borough Clean-up Day will be April 15th at 6 am – **Action needed – Motion to sponsor Knox Borough Clean-up Day with Hunsberger Sanitation**
7. LIBRARY: Danielle Fye - Chairperson
8. ORDINANCE: Melissa Pierce - Chairperson
9. PERSONNEL: Linda Runyan – Chairperson
 - A. Monthly Report
 - B. Maintenance pay increase- **Action needed – Motion to increase Jaykeb Porter’s wage to _____ per hour on _____**
 - C. Hire to fill maintenance vacancy – **Action needed – Motion to offer _____ the vacant maintenance position as of _____ at a rate of _____/hour**
 - D. Charlie Bell has returned as of April 1st
10. POLICE: Grace Minnick - Chairperson
 - A. Police Committee & Monthly Report
11. SEWAGE: Bill Henry - Chairperson
 - A. BTSA report and septage dumping report
 - B. Chapter 94 waste load annual report
 - C. CCTV storm sewer inspection – **Action needed to hire Allegheny Utility Solutions to camera storm sewer drains on Koenig Alley at the cost of \$225/hour (minimum charge: 4 hours)**
12. STREETS: Bud Price – Chairperson – Street sweeper is tentatively scheduled for April 13th and 14th.
13. WATER: Bill Henry – Chairperson
 - A. Water project update – East Penn Avenue and South Main & Petrolia Street projects
 - B. Water plant tower repairs – **Action needed – Motion to approve the repairs needed to the water plant on West State Street by Heeter Enterprises at a cost of \$6,953.70**
14. MAYOR’S REPORT: Mayor Rich Cochran

15. NEW BUSINESS/OLD BUSINESS:

- A. An invitation to attend a Salute to our Past – PSAB 110th Annual Conference and Exhibition – May 22-25, 2022 at the Hershey Lodge – **Action needed if anyone is interested in attending.**
- B. Clarion County Tax Claim Bureau tax waiver for a trailer that has been removed and on amount that the bureau sees fit - **Action needed – Motion to give the Clarion County Tax Claim Bureau permission to exonerate taxes and fees in the amount of (\$25., \$50., \$75., or \$100.) against a parcel that has been verified by the Assessment office as removed**
- C. PennDot has reached out to Knox to see if we have a place at the Borough building, that they could display an Environmental Assessment 75-page document showing the plans for their future projects. – **Action needed – Motion to permit PennDot to display document at Knox**
- D. New business on Main Street – Knox Horsethief Trading Post – Joey Reichard is opening this shop which will feature antiques and collectibles.

16. PAYMENT OF BILLS – *yellow insert* – **Action needed – Motion to pay bills as presented made by**
_____ **Seconded by** _____ **In favor** _____ **Against** _____

17. ADJOURNMENT – **Action needed – Motion to adjourn was made by** _____
Seconded by _____ **In favor** _____ **Against** _____

Next Meeting Date: **May 2, 2022**