

KNOX BOROUGH REORGANIZATION MEETING AGENDA

January 2, 2024

1. REORGANIZATION MEETING called to order at 7:00 pm by Mayor Rich Cochran.
2. SWEARING in of newly elected council members by Mayor Rich Cochran
3. NOMINATION and election of Council President – *Action needed – Nominations for President:*  
\_\_\_\_\_  
\_\_\_\_\_  
*Action needed to close nominations for President was made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_  
*Motion to elect* \_\_\_\_\_ *President of Knox Borough Council made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
4. TURN the meeting over to President of Council
5. NOMINATION and election of Council Vice President - *Action needed – Nominations for Vice President:*  
\_\_\_\_\_  
\_\_\_\_\_  
*Action needed to close nominations for Vice President was made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_  
*Motion to elect* \_\_\_\_\_ *Vice President of Knox Borough Council made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
6. NOMINATION and election of Council Pro Tem - *Action needed – Nominations for Pro Tem:*  
\_\_\_\_\_  
\_\_\_\_\_  
*Action needed to close nominations for Pro Tem was made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_  
*Motion to elect* \_\_\_\_\_ *Pro Tem of Knox Borough Council made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
7. APPOINT VACANCY BOARD MEMBER – *gold insert -Action needed – Motion to adopt Resolution 2024-215 appointing Michael Leahy as Vacancy Board Member was made by* \_\_\_\_\_  
*Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
8. APPOINTMENTS – *grey insert – Action needed – Motion to approve the appointments as presented made by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
9. FINANCIAL ACCOUNTS – *grey insert – Action needed – Motion to approve continue use of the banking accounts as presented made by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
10. ADJOURNMENT of reorganization meeting – *Action needed – Motion to adjourn reorganization meeting made by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*In favor* \_\_\_\_\_ *Against* \_\_\_\_\_

KNOX BOROUGH COUNCIL MEETING AGENDA

January 2, 2024

1. MINUTES of the December 4, 2023 regular meeting – *lilac insert* – *Action needed* – *Motion to approve minutes as presented made by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
2. VISITORS WELCOME/15 Minute public comment period on agenda items:
3. AMBULANCE/FIRE: Brandon Thompson - Chairman
4. BUILDING/MAINTENANCE: Grace Minnick – Chairman
5. BUDGET/FINANCE: Melissa Pierce - November 2023 treasurer’s and financial report – *green inserts* – *Action needed* – *Motion to approve the financials as presented was made by* \_\_\_\_\_  
*Seconded* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
6. COMMUNITY PLANNING: Linda Runyan - Chairman  
A. Horsethief Committee
7. LIBRARY: Danielle Fye - Chairman
8. ORDINANCE: Melissa Pierce - Chairman
9. PERSONNEL: Linda Runyan - Chairman  
A. Monthly Report – *insert*
10. POLICE: Grace Minnick - Chairman  
A. Police Committee & Monthly Report – *blue inserts*  
B. Chief will discuss the purchase of a new police car
11. SEWAGE: Bill Henry - Chairman  
A. BTSA report and septage dumping report – *gray inserts*
12. STREETS: Brandon Thompson - Chairman
13. WATER: Bill Henry - Chairman  
A. Kukurin pay request for East Penn Avenue – *blue insert* – *Action needed* – *Motion to pay Kukurin \$14,493.50 as requested was made by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *In favor* \_\_\_\_\_ *Against* \_\_\_\_\_  
B. Kukurin pay request for South Main and Petrolia Streets – *blue insert* - *Action needed* – *Motion to pay Kukurin \$21,965.55 as requested was made by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*In favor* \_\_\_\_\_ *Against* \_\_\_\_\_
14. MAYOR’S REPORT: Mayor Rich Cochran

15. NEW BUSINESS/OLD BUSINESS:

- A. Wreaths Across America matching campaign to buy one get one is through 1/14/24 – one wreath cost \$17.00 – (last year we donated \$ 225.00 which purchased 30 wreaths with the BOGO promotion) this year it would be \$255.00 for 30 wreaths – **Action needed – Motion to purchase 30 wreaths was made by \_\_\_\_\_ Secoded by \_\_\_\_\_ In favor \_\_\_\_\_ Against \_\_\_\_\_**
- B. Delinquent per capita tax collector – Clarion County has terminated contract with G.H. Harris as collector – **pink inserts – Contract with Keystone Collections Group - Action needed – Motion to sign contract with Keystone Collections Group was made by \_\_\_\_\_ Secoded by \_\_\_\_\_ In favor \_\_\_\_\_ Against \_\_\_\_\_**
- C. Thank you from Keystone SMILES for a great light up night – **cream insert**

16. PAYMENT OF BILLS – **yellow insert – Action needed – Motion to pay bills as presented made by \_\_\_\_\_ Secoded by \_\_\_\_\_ In favor \_\_\_\_\_ Against \_\_\_\_\_**

17. ADJOURNMENT – **Action needed – Motion to adjourn made by \_\_\_\_\_ Secoded by \_\_\_\_\_ In Favor \_\_\_\_\_ Against \_\_\_\_\_**

Next Meeting Date: **February 5, 2024**