

KNOX BOROUGH COUNCIL MEETING AGENDA

February 5, 2024

1. MINUTES of the January 2, 2024 reorganization and regular meeting – *lilac insert* – *Action needed* – *Motion to approve minutes*
2. VISITORS WELCOME/15 Minute public comment period on agenda items: Kate Bifano with Knox Ambulance
3. AMBULANCE/FIRE: Brandon Thompson – Chairman
 - A. Contribution to Knox Ambulance – *Action needed* – *Motion to approve a \$20,000.00 donation to the Knox Ambulance Company*
 - B. Contribution to Knox Fire Company – *Action needed* – *Motion to approve a \$20,000.00 donation to the Knox Fire Company*
 - C. Contribution to the Knox Fire Company for the Horsethief Parade – *Action needed* – *Motion to donate \$1,000.00*
4. BUILDING/MAINTENANCE: Grace Minnick – Chairman
5. BUDGET/FINANCE: Melissa Pierce - December 2023 treasurer's and financial report – *green inserts* – *Action needed* – *Motion to approve the financials as presented*
6. COMMUNITY PLANNING: Linda Runyan - Chairman
 - A. Horsethief Committee – August 10th – 17th
 - B. Donation to Horsethief Committee for fireworks – *Action needed* – *Motion to contribute \$5,000.00 to the Knox Horsethief Committee for fireworks*
7. LIBRARY: Danielle Fye – Chairman – Thank you note from the library for our contributions.
8. ORDINANCE: Melissa Pierce - Chairman
9. PERSONNEL: Linda Runyan - Chairman
 - A. Monthly Report – *insert*
10. POLICE: Grace Minnick - Chairman
 - A. Police Committee & Monthly Report – *blue inserts*
 - B. New laptops for cars – *blue insert* – *Action needed* – *Motion to purchase laptops from Clarion Computer at the cost of \$3,650.00*
 - C. Security lock for on Police Department – *Action needed* – *Motion to have lock installed on the Police Department door by Clarion Computer at the cost of no more than \$600.00*
 - D. Removal of the Police Department decals on the Explorer by Clark's Vinyl Graphics – *Action needed* – *Motion to have Clark's remove the decals for \$275.00*
 - E. Additional part time officer – *Action needed* – *Motion to advertise for a part time officer*
11. SEWAGE: Bill Henry - Chairman
 - A. BTSA report and septage dumping report – *gray inserts*
 - B. New brackets and 6" line to be installed on aeration tank – *tan insert* – *Action needed* – *Motion to hire Rankin & Sons to install new line at the cost of \$16,830.00*
12. STREETS: Brandon Thompson - Chairman

13. WATER: Bill Henry - Chairman

- A. Kukurin pay request for East Penn Avenue – *blue insert – Action needed – Motion to pay Kukurin \$14,493.50 as requested*
- B. Kukurin pay request for South Main and Petrolia Streets – *blue insert - Action needed – Motion to pay Kukurin \$21,965.55 as requested*

14. MAYOR’S REPORT: Mayor Rich Cochran

15. NEW BUSINESS/OLD BUSINESS:

- A. New tires for new truck – *yellow insert - Action needed – Motion to purchase 6 new roadmaster tires from Good Tire at the cost of \$396.00 (cost - credit for other tires)*
- B. Floor mats, window vent shades, and storage box for new truck – *yellow insert – Action needed – Motion to purchase truck accessories from Noochie’s at the cost of \$375.00*
- C. Replace borough office computer (installed in 2016) – *purple insert – Motion to purchase computer from Clarion Computer at the cost of \$1,967.08*
- D. Resolution 2024-216 appointing Josh Minnick auditor to fill the vacant seat – *pink insert - Action needed – Motion to adopt Resolution 2024-216 appointing Josh Minnick as Auditor*
- E. New radios for Knox’s EMA Coordinator – *orange insert – Action needed – Motion to purchase 2 radios from Hoffman Communications at the cost of \$2,584.00*

16. PAYMENT OF BILLS – *yellow insert – Action needed – Motion to pay bills*

17. ADJOURNMENT – *Action needed – Motion to adjourn*

Next Meeting Date: *March 4, 2024*