

KNOX BOROUGH COUNCIL MEETING AGENDA

May 6, 2024

1. MINUTES of the April 1, 2024 regular meeting – *lilac insert* – **Action needed** – **Motion to approve minutes**
2. VISITORS WELCOME/15 Minute public comment period on agenda items:
3. AMBULANCE/FIRE: Brandon Thompson – Chairman
  - A. National EMS Week invitation to a program honoring our EMS providers on May 20<sup>th</sup> from 3 pm – 4 pm at the Clarion County Administration Building at 330 Main Street, Clarion
4. BUILDING/MAINTENANCE: Grace Minnick – Chairman
5. BUDGET/FINANCE: Melissa Pierce – March 2024 treasurer’s and financial report – *green inserts* – **Action needed** – **Motion to approve the financials as presented**
6. COMMUNITY PLANNING: Linda Runyan - Chairman
  - A. Horsethief Committee
  - B. Clean up Day
7. LIBRARY: Danielle Fye – Chairman
8. ORDINANCE: Melissa Pierce - Chairman
9. PERSONNEL: Linda Runyan - Chairman
  - A. Monthly Report
  - B. Seasonal part time help – *insert* – **Action needed** – **Motion to hire Don Runyan as seasonal part-time**
10. POLICE: Grace Minnick - Chairman
  - A. Police Committee & Monthly Report
  - B. Police Department desk – *blue insert* – **Action needed** – **Motion to purchase a desk for the department at the cost of \$203.00**
  - C. Knox Borough Police Department canopy - *blue insert* – **Action needed** – **Motion to purchase the canopy for the department at the cost of \$1,075.00**
  - D. Axon taser cartridges – *blue insert* – **Action needed** – **Motion to purchase taser cartridges at the cost of \$483.00**
  - E. National Night Out Petting Zoo Piggies – *blue insert* – **Action needed** – **Motion to put a \$175.00 deposit on the petting zoo to reserve them for NNO**
  - F. National Night Out face painter – *blue insert* – **Action needed** – **Motion to reserve CNK Face Painting for NNO at the cost of \$300.00**
11. SEWAGE: Bill Henry - Chairman
  - A. BTSA report and septage dumping report – *grey insert*
  - B. Regal smart valve for calibration and operation verification – *grey insert* – **Action needed** – **Motion to purchase a Regal smart valve at the cost of \$963.00**
  - C. Extend septage dumping quantity to Bills Service during summer months due to the road construction work being done – **Action needed** – **Motion to increase septage dumping allowance for Bill’s Service to \_\_\_\_\_ through November 2024**
12. STREETS: Brandon Thompson – Chairman

13. WATER: Bill Henry – Chairman
- A. Maintenance will be flushing lines on May 15<sup>th</sup>
  - B. Annual water report and CCR – *blue inserts* – *Online at [goh2o.net/knoxboro/ccr](http://goh2o.net/knoxboro/ccr)*
  - C. L/B Water hydrant diffuser – *blue insert* – *Action needed* – *Motion to purchase a hydrant diffuser from L/B Water at the cost of \$1,129.35*
  - D. 2” meter for Bill’s Service line – *blue insert* – *Motion to purchase a 2” meter at the cost of \$2,089.75 from L/B Water*

14. MAYOR’S REPORT: Mayor Rich Cochran

15. NEW BUSINESS/OLD BUSINESS:

- A. Mayor Cochran’s resignation - *green insert* – *Action needed* – *Motion to accept Rich’s resignation as Mayor*
- B. Fill Mayor vacancy – *Action needed - Motion to advertise for vacancy (or appoint \_\_\_\_\_ with Resolution 2024-218)*
- C. Sale of 2009 truck – *Discuss whether to use Municibid to sale the truck & what to put as the reserve price*
- D. Discussion on the new Main Street America Program with the CCEDC
- E. 2024 Clarion County Recycling Day on June 29<sup>th</sup> from 9 am – 1 pm at the Clarion County Park
- F. Thank note from the Knox Little League Board of Directors

16. PAYMENT OF BILLS – *yellow insert* – *Action needed* – *Motion to pay bills as presented*

17. ADJOURNMENT – *Action needed* – *Motion to adjourn*

Next Meeting Date: *June 3, 2024*