

KNOX BOROUGH COUNCIL MEETING AGENDA

October 6, 2025

1. MINUTES of the September 2, 2025 regular meeting – *lilac insert* – **Action needed** – **Motion to approve the minutes was made by** _____ **Seconded by** _____ **In favor** _____ **Against** _____
2. VISITORS WELCOME/ 5 Minute public comment period on agenda items:
3. AMBULANCE/FIRE: Brandon Thompson – Chairman
4. BUILDING/MAINTENANCE: Grace Minnick – Chairman
5. BUDGET/FINANCE: Melissa Pierce - Chairman
 - A. August 2025 treasurer's and financial report – *green inserts* – **Action needed** – **Motion to approve the financials as presented was made by** _____ **Seconded by** _____ **In favor** _____ **Against** _____
 - B. Set Tax Rate – **Action needed** – **Motion to set tax rate was made by** _____ **Seconded by** _____ **In favor** _____ **Against** _____
6. COMMUNITY PLANNING: Linda Runyan – Chairman
 - A. Line Flushing scheduled on October 15, 2025.
 - B. Meter Reading scheduled October 13th – 15th, 2025.
7. LIBRARY: Danielle Fye – Chairman
8. ORDINANCE: Melissa Pierce - Chairman
 - A. Discuss Parking Signs to order. – **Action needed** – **Motion to purchase Time Limited parking signs was made by** _____ **Seconded by** _____ **In favor** _____ **Against** _____
9. PERSONNEL: Linda Runyan – Chairman
 - A. Monthly Report – *insert*
 - B. Determine 2026 employee raise. – **Action needed** – **Motion to approve employee raise to** _____ **was made by** _____ **Seconded by** _____ **In favor** _____ **Against** _____
10. POLICE: Grace Minnick - Chairman
 - A. Police Committee & Monthly Report – *blue insert*
11. SEWAGE: Bill Henry - Chairman
 - A. BTSA report and septage dumping report – *grey insert*
 - B. Approve Sewer tank cleaning bid. **Action needed** – **Motion to approve Mansfield Sanitation Service bid was made by** _____ **Seconded by** _____ **In favor** _____ **Against** _____
12. STREETS: Brandon Thompson – Chairman
13. WATER: Bill Henry – Chairman
 - A. Delinquent water bills discussion - *insert*
14. MAYOR'S REPORT: Mayor Kirsten Wolfe
 - A. Conference report.
15. NEW BUSINESS/OLD BUSINESS: - *insert*

A. Review The Towers, LLC lease - *Action needed - Motion to approve The Towers, LLC lease for the cell tower at the water plant was made by _____ Seconded by _____ In favor _____ Against _____*

B. Discuss CenterPoint Accounting Software quotes.

16. PAYMENT OF BILLS – *yellow insert – Action needed – Motion to pay bills as presented was made by _____ Seconded by _____ In favor _____ Against _____*

17. ADJOURNMENT – *Action needed – Motion to adjourn - Action needed – Motion to adjourn was made by _____ Seconded by _____ In favor _____ Against _____*

Next regular meeting date is November 3, 2025

Budget meeting date is October 20, 2025