

KNOX BOROUGH COUNCIL MEETING AGENDA

July 6, 2026

7:00 PM

MUNICIPAL BUILDING

1. MINUTES of the June 1, 2026 regular meeting – *purple inserts* – *Motion to approve the minutes as presented was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____
2. VISITORS WELCOME/3 Minute public comment period on agenda items:
 - A. Mark Smith – Water Leak Detection/Water project (Speak with Water Section)
 - B. Chad Cochran - Parking enforcement
 - C. Connor Schaefer - PennDot
3. AMBULANCE/FIRE: Brandon Thompson
4. BUILDING/MAINTENANCE: Grace Minnick – Chairman
5. BUDGET/FINANCE: Melissa Pierce
 - A. May 2026 treasurer's and financial report – *green inserts* – *Action needed* – *Motion to approve the financials as presented was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____
 - B. June 2026 treasurer's and financial report – *green inserts* – *Action needed* – *Motion to approve the financials as presented was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____
6. COMMUNITY PLANNING: Kylee Cozad – Chairman
7. LIBRARY: – Shelby Hartzell - Chairman
8. ORDINANCE: Melissa Pierce - Chairman
 - A. Review Parking Ordinance – *Action needed* – *Motion to advertise changes to parking ordinance was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____
9. PERSONNEL: Kylee Cozad – Chairman
 - A. Monthly Report
10. POLICE: Grace Minnick - Chairman
 - A. Police Committee & Monthly Report
11. SEWAGE: Bill Henry - Chairman
 - A. BTSA report and septage dumping report
 - B. Double E Landscape and Fencing - *Action needed* – *Motion to approve the quote from Double E Landscape and Fencing was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____
 - C. Environmental Service and Equipment Quote – *Action needed* – *Motion to approve the quote from Environmental Service and Equipment in the amount of \$7,110.00 was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____
10. STREETS: Brandon Thompson – Chairman
 - A. Open road work bids – *Action needed* – *Motion to approve the bid from* _____ *in the amount of* _____ *was made by* _____ *Seconded by* _____ *In favor* _____ *Against* _____

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- B. PA Municipal Quote – *Action needed – Motion to approve the quote from PA Municipal in the amount of \$296.00 was made by _____ Seconded by _____ In favor _____ Against _____*

11. WATER: Bill Henry – Chairman

A. Delinquent water bills.

- B. WestTech Quote – *Action needed – Motion to approve the WesTech quote in the amount of \$495.00 for pressure switches for the water plant was made by _____ Seconded by _____ In favor _____ Against _____*

- C. Exeter Supply Quote – *Action needed – Motion to approve the Exeter Supply quote in the amount of \$1,128.00 was made by _____ Seconded by _____ In favor _____ Against _____*

12. MAYOR’S REPORT: Mayor Kirsten Wolfe

13. NEW BUSINESS/OLD BUSINESS:

- A. Review 2027 F450 upfitting quotes from PA Municipal and SEI – *Action needed – Motion to approve _____ quote for _____ was made by _____ Seconded by _____ In favor _____ Against _____*

B. Engineer’s Report from Marty.

- C. Resolution 2026-104 – *Action needed – Motion to approve Resolution 2026-104 was made by _____ Seconded by _____ In favor _____ Against _____*

14. PAYMENT OF BILLS – *yellow inserts – Action needed – Motion to approve the bills as presented was made by _____ Seconded by _____ In favor _____ Against _____*

15. ADJOURNMENT – *Action needed – Motion to adjourn to meeting was made by _____ Seconded by _____ In favor _____ Against _____*

Next regular meeting date is August 3, 2026